

**School Board Meeting And Workshop (Tuesday, October 11, 2022)**

Generated by Patricia Hovis on Wednesday, October 12, 2022

**School Board Workshops - 8:30 a.m.****Members present**

Chair Pamm Chapman, Vice Chair Jerry Register, Winston Chester, Steve Moss, Brenda Ruthven, Superintendent Bill Husfelt and Board Attorney Franklin Harrison

**FACILITIES**

Leon Walters, Executive Director of Facilities, gave a presentation on Facilities:

- Facilities Planned Projects
- The Team
- New Construction Projects Funded with COP Proceeds
  1. Deane Bozeman School
  2. Cedar Grove Elementary School Gymnasium
  3. Merritt Brown Middle & Tommy Smith Elementary Classroom Buildings
  4. Mowat Middle School
- Facilities Projects in Progress
  1. Safety & Security Upgrades
  2. Design Build Classroom Wings
  3. HVAC Replacements (ESSER Funds)
  4. Lighting Upgrades
  5. Fire Alarm Updates/Replacements
- Current LCI & Half Cent Projects
- Tom P. Haney Technical College
- Master Planning for Future Growth

**HONORS PROGRAM UPDATE**

Alana Simmons, Director of Secondary & Adult Instruction, gave a presentation on Honors Program Update:

- BDS: Advanced Academic Programs
- Advanced Courses: Equity & Access
- Advanced Courses, Exams
- Dual Enrollment
- Advanced Placement Programs
  1. A. Crawford Mosley: Mosley Advanced Placement Program for Success (MAPPS)
  2. Bay High School: Advanced International Certificate of Education (AICE)
  3. Deane Bozeman School: Bozeman Collegiate Academy (BCA)
  4. J.R. Arnold High School: Collegiate Studies
  5. Rutherford High School: international Baccalaureate (IB)
- Advanced Program Enrollment by School
- Advanced Program Funding Generated

**MKL AND FUTURE GROWTH PLAN**

Denise Kelley, Deputy Superintendent of Division of Teaching & Learning and Leon Walters, Executive Director of Facilities, gave a presentation on MKL and Future Growth:

- Student Population
- Where do students live?
- Proposed Plan

**Future High School Rezoning Plans**

Dra Phillips, Director of Student Services and Board Attorney Heather Hudson gave a presentation and spoke about Future High School Rezoning Plans:

- Goals
- Development Zones
- Explosion of Growth in Panama City
- Present Reality
- Pros and Cons of Rezoning
- Pros and Cons of Mosley
- September 2018, 2019, 2020, 2021 and 2022 District Averages
- Options 1, 2 and 3
- Projected New Zone A-B Split

### **CREDIT RECOVERY/REMIEDIATION/STUDENT SUPPORT PLAN**

Denise Kelley, Deputy Superintendent of Division of Teaching & Learning, Alana Simmons, Director of Secondary & Adult Instruction, Keri Weatherly, Director of Elementary Instruction and Dawn Capes, Director of Student Wellness and Mental Health gave a presentation on Credit Recovery/Remediation/Student Support Plan, Data Review & Academic Supports:

- Bay District Schools Vision and Mission
- BDS Enrollment Numbers
- Demographics
  - Attendance
    1. Students with attendance below 90%
- Homeless Data
- English Language Learners & Immigrants
- Detentions & Suspensions
- Expulsions & Alternative Placement
- Student Discipline Increases
- Percentage of BDS Personnel with 0-3 Years Experience
- BDS Personnel in Alternative Certification Program
- BDS Instructional Personnel Trends in Teacher Experience
- ESE Student Data
  1. ESE Student Exceptionalities with the Most Change
- Pre-K Enrollment Data
  1. Why does VPK matter?
- District Grade and Accountability Summary
- School Grades: BDS & Charters
  1. 2022 Elementary School Grade Celebrations
  2. 2022 Secondary & Combination School Grades Celebrations
  3. 2022 School Grade Challenges
- District Graduation Rate
- Achievement Data
  1. English Language Arts Achievement Data: FSA, 3-10
  2. Math Achievement Data: FSA 3-8, Algebra & Geometry
  3. Science Achievement Data: 5th grade, 8th grade, Biology
  4. Social Studies Achievement Data: 7th grade Civics, HS US History

- 2022 Data Highlights for State Assessments
- Comprehensive Support & Intervention for School Improvement
- How Relative Placements Changed from Fall to Spring?
- 2022 Elementary Spring/Summer Learning Recovery Statistics
- 2022 Secondary Spring/Summer Credit Recovery Statistics, Half-Credits Recovered
- Stakeholder Input
- Tutoring/Remediation/Homework Help/Survey
- Elementary and Secondary Initiatives
  - Middle School Supports
    1. Aspire
    2. Critical Thinking Courses
  - Middle & High School Credit Recovery
  - High School Interventions: Course Level
  - Meet our Graduation Coaches
  - Rosenwald Programs
  - Career and Technical Education (CTE)
    - Student Wellness & Mental Health
      1. Student Wellness Supports
      2. Community of Care

## Questions

**The workshop concluded at 12:00 P.M.**

## SCHOOL BOARD MEETING (Tuesday, October 11, 2022)

### Members present

Chair Pamm Chapman, Vice Chair Jerry Register, Winston Chester, Steve Moss, Brenda Ruthven, Superintendent Bill Husfelt and Board Attorney Franklin Harrison

### Meeting called to order at 1:05 PM

#### 1. MEETING OPENING

Procedural: A. Invocation - Pastor Adam Beach, Bayside Church

Procedural: B. Pledge of Allegiance - Brenda Ruthven, School Board Member

#### 2. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

Discussion: A. FSU ASCENT Program Presentation - April Wilkes

Discussion: B. Partnership with The St. Joe Community Foundation and The Guy Harvey Ocean Foundation - April Wilkes and Steve Roden

#### 3. AGENDA AND MINUTES

Action: A. Approval of Agenda

Superintendent Bill Husfelt asked for the following changes to the agenda:

**REMOVE: 15.A. Request to Advertise Revision to School Board Policy 7.203 Student Discipline****ADD: 21.A. AMIkids Maritime Academy**

Motion to approve agenda.

Motion by Jerry Register, second by Brenda Ruthven.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action, Minutes: B. Approval of Meeting Minutes for September 13, 2022 School Board Meeting

Motion to approve Meeting Minutes for September 13, 2022 School Board Meeting

Motion by Winston Chester, second by Steve Moss.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 4. ORGANIZATION REPORTS

Reports: A. Association of Bay County Educators

Reports: B. Bay Educational Support Personnel Association

BESPA President Carol Croon expressed thanks for the PLC day, providing time for support employees to work and would like the stipend paid for support employees to be changed to reflect \$15 hr.

Reports: C. Bay Education Foundation

Reports: D. Citizens Oversight Committee

#### 5. HEARING FROM THE PUBLIC

Procedural: A. Hearing from the Public

#### 6. LEARNING COMMUNITY NEWS

Information: A. Board Members & Superintendent

Mr. Moss spoke about National School Lunch Week, there will be a School Lunch Week Celebration at Jinks Middle School, he has been PA Announcer at Arnold for 8 years and 9 years with Bay High, his daughter was in the Home Coming Court at Arnold in the Top 5 and he had the pleasure of announcing his own daughter as the Home Coming Queen of Arnold.

Mrs. Chapman spoke about Rutherford High School's Home Coming will be next week.

Superintendent spoke about Fall Season coming up busy time of the year a lot of sports happening and the Mosley Home Coming issue that happened last week.

Information: B. District Staff

#### 7. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of Consent Agenda Items Minus 9. A-M

Resolution: Motion to approve Consent Agenda Items 8-13 as presented.

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 8. CONSENT AGENDA - SUPERINTENDENT

Action (Consent): A. 2022-2023 Differentiated Pay for School Administrators

Resolution: Motion to approve 2022-2023 Differentiated Pay for School Administrators

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action (Consent): B. Learning Recovery Program Supplement for Administrators

Resolution: Motion to Approve the Learning Recovery Program Supplement for Administrators

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

## 9. CONSENT AGENDA - DEPUTY SUPERINTENDENT - OPERATIONS/FACILITIES

Action: A. Approval of Fee Proposal for Rutherford High School HVAC Renovations

**Pulled to Action by Register**

Motion to Approve Fee Proposal for Rutherford High School HVAC Renovations

Motion by Jerry Register, second by Brenda Ruthven.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: B. Approval of the Construction of a Cooling Pavilion at the AC Mosley High School Practice Football Field

**Pulled to Action by Register**

Motion to Approve the Construction of a Cooling Pavilion at the AC Mosley High School Practice Football Field

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: C. Approval of the Power and Data Connections for the Mosley High School Access Control Systems

**Pulled to Action by Register**

Motion to Approve the Power and Data Connections for the Mosley High School Access Control Systems

Motion by Jerry Register, second by Steve Moss.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: D. Approval of Bay High School Cafeteria Furniture Purchase

**Pulled to Action by Register**

Motion to Approve the Bay High School Cafeteria Furniture Purchase

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: E. Approval of the Relocation of 14 Portables to New Locations on the Deane Bozeman School Campus

**Pulled to Action by Register**

Motion to Approve the Relocation of 14 Portables to New Locations on the Deane Bozeman School Campus

Motion by Steve Moss, second by Jerry Register.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: F. Approval to Grant Easement Access to PowerSouth Near Deer Point ES

**Pulled to Action by Register**

Motion to Approve the Grant Easement Access to PowerSouth Near Deer Point ES

Motion by Steve Moss, second by Jerry Register.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: G. Approval to Purchase Modular Classrooms for M.K. Lewis School in Millville

**Pulled to Action by Register**

Motion to Approve the Purchase of Modular Classrooms for M.K. Lewis School in Millville

Motion by Jerry Register, second by Steve Moss.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: H. Approval to Upgrade the Security System at West Bay Elementary School

**Pulled to Action by Register**

Motion to Approve the Upgrade to the Security System at West Bay Elementary School

Motion by Jerry Register, second by Brenda Ruthven.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: I. Approval to Upgrade the Security System in St. Andrew School @ Oakland Terrace School

**Pulled to Action by Register**

Motion to Approve the Upgrade to the Security System in St. Andrew School @ Oakland Terrace School

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: J. Capital Projects and Energy Conservation Update

**Pulled to Action by Register**

Motion to Approve the Capital Projects and Energy Conservation Update

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: K. Denial of FEMA First Appeal for Merritt Brown Middle School Permanent Repairs

**Pulled to Action by Register**

Motion to Approve the Denial of FEMA First Appeal for Merritt Brown Middle School Permanent Repairs

Motion by Jerry Register, second by Brenda Ruthven.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: L. Report to the Board St. Andrew School @ Oakland Terrace Purchase Order

**Pulled to Action by Register**

Motion to Approve the Report to the Board St. Andrew School @ Oakland Terrace Purchase Order

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: M. Approval of Renovations to the AC Mosley High School Practice Football Field & Electrical Building

**Pulled to Action by Register**

Motion to Approve Approval of Renovations to the AC Mosley High School Practice Football Field & Electrical Building

Motion by Jerry Register, second by Steve Moss.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

## 10. CONSENT AGENDA - DEPUTY SUPERINTENDENT - OPERATIONS/FINANCE

Action (Consent): A. Internal Audit Reports  
Resolution: Motion to Approve the Internal Audit Reports

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.  
Final Resolution: Motion Passed  
Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action (Consent): B. Inventory Report  
Resolution: Motion to Approve the Inventory Report

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.  
Final Resolution: Motion Passed  
Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

## 11. CONSENT AGENDA - DEPUTY SUPERINTENDENT - DIVISION OF TEACHING &amp; LEARNING SERVICES

Action (Consent): A. Approval of 2022-2023 School Improvement Plans  
Resolution: Motion to Approve the 2022-2023 School Improvement Plans

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.  
Final Resolution: Motion Passed  
Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action (Consent): B. Grants 2022-2023  
Resolution: Motion to Approve the Grants 2022-2023

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.  
Final Resolution: Motion Passed  
Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

## 12. CONSENT AGENDA - DEPUTY SUPERINTENDENT - PROFESSIONAL &amp; COMMUNITY SERVICES

Action (Consent): A. Request Approval for Out of Country Travel  
Resolution: Motion to Approve the Out of Country Travel

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.  
Final Resolution: Motion Passed  
Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action (Consent): B. Request Approval of Additional Unit Allocations  
Resolution: Motion to Approve the Additional Unit Allocations

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.  
Final Resolution: Motion Passed  
Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

## 13. CONSENT AGENDA - HUMAN RESOURCES

Action (Consent): A. Request Approval of Personnel & Out-of-field Recommendations

Resolution: Motion to Approve Personnel & Out-of-field Recommendations

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action (Consent): B. Request Approval of the 22-23 Salary Placement Schedule Revision

Resolution: Motion to Approve the 22-23 Salary Placement Schedule Revision

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action (Consent): C. Request Approval of the 22-23 District Approved List Revision

Resolution: Motion to Approve the 22-23 District Approved List Revision

Motion to approve Consent Agenda Items 8-13 as presented.

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 14. ACTION ITEMS - SUPERINTENDENT

Action: A. Request Approval for JUUL Litigation

Attorney Joel D. Wright with the law firm Kirton/McConkie discussed the JUUL Litigation

Motion to Approve the Request Approval for JUUL Litigation

Motion by Winston Chester, second by Jerry Register.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: B. Request Approval of Administrator Supplement for Emergency Shelter Recruiting and Training

Motion to Approve the Administrator Supplement for Emergency Shelter Recruiting and Training

Motion by Jerry Register, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 15. ACTION ITEMS - BOARD ATTORNEY

~~Action: A. Request to Advise Revision to School Board Policy 7.203 Student Discipline (REMOVED FROM AGENDA)~~

#### 16. ACTION ITEMS - DEPUTY SUPERINTENDENT - OPERATIONS/FACILITIES

Action: A. Approval of Guaranteed Maximum Price (GMP) for Young Transportation Department Wind Retrofit / Envelope Hardening Project

Motion to Approve Guaranteed Maximum Price (GMP) for Young Transportation Department Wind Retrofit / Envelope Hardening Project

Motion by Jerry Register, second by Steve Moss.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 17. ACTION ITEMS - DEPUTY SUPERINTENDENT - OPERATIONS/FINANCE

Action: A. Group Insurance Recommendations 2023 Year

Motion to Approve the Group Insurance Recommendations 2023 Year



Motion by Steve Moss, second by Winston Chester.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

Action: B. Purchasing and Contracting

Motion to Approve Purchasing and Contracting

Motion by Jerry Register, second by Brenda Ruthven.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 18. ACTION ITEMS - DEPUTY SUPERINTENDENT - OPERATIONS/MIS

Action: A. PC Solutions Four Year Agreement

Motion to Approve the PC Solutions Four Year Agreement subject to adding the non-appropriation clause to the contract

Motion by Jerry Register, second by Steve Moss.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 19. ACTION ITEMS - DEPUTY SUPERINTENDENT - DIVISION OF TEACHING & LEARNING SERVICES

Action: A. Approval of Classroom Technology Refresh

Motion to Approve the Classroom Technology Refresh

Motion by Winston Chester, second by Brenda Ruthven.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 20. PUBLIC HEARING

Action: A. Job Description - Application Administrator

Motion to Approve the Job Description - Application Administrator

Motion by Steve Moss, second by Brenda Ruthven.

Final Resolution: Motion Passed

Yes: Winston Chester, Steve Moss, Brenda Ruthven, Jerry Register, Pamm Chapman

#### 21. INFORMATIONAL ITEMS

**Information: A. \*\* AMIkids Maritime Academy (ADDED TO THE AGENDA)**

Information: B. Bay Haven Charter Academy, Inc.

Information: C. Central High School

Information: D. Chautauqua Learn and Serve Charter School

Information: E. Palm Bay Elementary

Information: F. Palm Bay Preparatory Academy

Information: G. Rising Leaders Academy, Inc.

Information: H. University Academy, Inc.

#### 22. ADJOURNMENT

Procedural: A. Adjourn

**Meeting adjourned at 3:00 p.m.**